



Broward County Sheriff's Office Forensic Technician

SALARY	\$48,475.07 - \$71,619.67 Annually	LOCATION	Ft. Lauderdale, FL
JOB TYPE	Permanent Full Time	JOB NUMBER	25372B
DEPARTMENT	Law Enforcement	DIVISION	Crime Lab
OPENING DATE	06/30/2025	CLOSING DATE	7/11/2025 11:59 PM Eastern

Minimum Requirements

A new vacancy now exists in the Crime Lab, specifically in the Controlled Substances/Forensic Chemistry Unit.

1. Bachelor's degree from an accredited college or university with major course work in Medical Technology, Biology, Chemistry or closely related science; additional course work may be necessary; see discipline related special requirements below.
2. A minimum of six (6) months hands-on experience in a laboratory environment. This experience may include time spent performing laboratory work as part of a college or university degree program.
3. Demonstrated knowledge of Microsoft Office.
4. An equivalent combination of education, training, and experience may be considered. Such must be clearly demonstrated on the application for consideration.

ACADEMIC TRANSCRIPTS

Unofficial college transcripts are required at the time of application and must be attached to your on-line application. Applications cannot be submitted without attached transcripts.

SPECIAL REQUIREMENTS

Depending on functional area of assignment must have major coursework to include:

- **Forensic Biology/DNA** - Successful completion of coursework in General Biology and General Chemistry.
- **Controlled Substances/Forensic Chemistry** - Successful completion of coursework in General Chemistry.
- **Firearms and Tool Mark Examination** - Successful completion of coursework in General Chemistry.
- **Latent Print Examination** - Successful completion of coursework in General Biology and General Chemistry.

Nature of Work

Under administrative direction, the purpose of the position is to perform general laboratory tasks that support testing and operations in the Crime Laboratory of the Broward Sheriff's Office. As an ISO 17025 accredited laboratory, position must adhere to accreditation standards encompassing extensive documentation, validation of procedures, technical and administrative review of reports and case notes, etc. In addition, employees are required to participate in external proficiency testing, courtroom testimony monitoring, continued technical training, quality audits, and accreditation inspections by ANSI National Accreditation Board (ANAB), or other accrediting bodies. Under the supervision of the Crime Lab Unit Manager, employees in this classification perform highly specialized technical and scientific work which

requires the accurate completion of a variety of standardized analytical tests, examinations, and procedures which may be complex in nature, but generally do not require interpretation of results. Position is responsible for the preparation, labeling, inventory, and maintenance of chemicals and equipment to ensure and protect the integrity of the testing procedures. Performs related work as directed.

Essential Functions/Physical Requirements

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

Responsible for maintaining cleanliness and sterility in the laboratory to include glassware, materials and equipment.

Orders equipment and supplies.

Assembles, displays, and assists in laboratory instruction, to include laboratory tours.

Conducts inventory of equipment, chemicals, and evidence.

Transport equipment, supplies, and records.

Conducts routine safety inspections and provides assistance with other laboratory accreditation requirements.

Assists in maintaining laboratory library and reference files.

Performs recordkeeping and other related clerical duties as assigned.

Assists laboratory personnel in the identification and/or comparison of evidence.

Performs other technical duties as assigned..

Documents, prepares, labels, and performs quality checks on reagent preparations relating to chemical testing.

Assists with the maintenance of shared unit evidence storage areas.

Sterilizes and prepares unit testing and storage equipment and supplies.

Prepares solutions for and general chemical analysis; prepares bulk solutions.

Handles and properly disposes of biohazardous, radioactive, and pathogenic substances according to established regulatory practices and procedures.

Performs routine maintenance of specialized unit equipment, to include calibration and sterilization procedures.

Assists in the preparation of samples for in-house proficiency testing.

Maintains and monitors critical systems such as temperature monitoring and card access.

May receive, catalog and input data into Individual Characteristic Database Systems.

Performs related work as directed.

Depending on functional area of assignment additional duties and responsibilities may include:

Firearms and Tool Marks Unit - Involves training and completing casework in serial number restoration and the examination and operability testing of firearms. May receive, catalog and input data into Individual Characteristic Database Systems.

Latent Print Unit - Involves training in the preliminary screening of latent print evidence for friction ridge detail. May receive and input latent print casework for entry into the Automated Fingerprint Identification System (AFIS).

Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (up to 25 pounds). Tasks may involve extended periods of time at a keyboard or workstation. Tasks are performed in a laboratory/forensics analysis environment where proper provisions are in place in terms of employee security and protection. Due to the nature and location of the work environment, tasks include potential for intermittent exposure to disagreeable elements consistent with routine conditions in a laboratory/forensics analysis environment, e.g., toxic agents, pathogens, chemicals, organic/inorganic agents. Spends at least 65% of time performing duties that involve the collection, examination, preservation, documentation, preparation, or analysis of human tissues or fluids or physical evidence having potential biological, chemical, or radiological hazard or contamination, or use chemicals, processes, or materials that may have carcinogenic or health-damaging properties in the analysis of evidence..

Broward Sheriff's Office is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, Broward Sheriff's Office will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Recruitment Information

Applicants who qualify will be subject to an extensive selection process and screening program, which may include, but not be limited to evaluation of training and experience; written test; computer based test; interview; polygraph examination; psychological evaluation; employment record, fingerprint and background check; medical examination; and drug screen. The expected duration of the selection process varies by position and could last 10 to 12 weeks. Reapplication will be determined on a case-by-case basis.

BSO is an equal opportunity employer and does not discriminate on the basis of age, citizenship status, color, disability, marital status, national origin, race, religion, sex, or sexual orientation. Veterans' preference per Florida law.

Employer

Broward County Sheriff's Office

Address

2601 West Broward Blvd.

Ft. Lauderdale, Florida, 33312

Phone**Website**

Forensic Technician Supplemental Questionnaire

*QUESTION 1

Do you have a Bachelor's degree from an accredited college or university with major course work in Medical Technology, Biology, Chemistry or closely related science?

- ☐ No
☐ Yes

*QUESTION 2

Do you have a minimum of six (6) months hands-on experience in a laboratory environment? (Note: This experience may include time spent performing laboratory work as part of a college or university degree program.)

- ☐ No
☐ Yes

*QUESTION 3

Are you proficient in Microsoft Office?

- ☐ No
☐ Yes

*QUESTION 4

Did you provide unofficial college transcripts to this application?

- ☐ No
☐ Yes

* Required Question