

Southern Association of Forensic Scientists – Executive Board Meeting

Meeting Minutes

April 11, 2025 – virtual (Teams)

Present: President Amanda Venable; President-Elect Tanja Kopp; Past-President Allison Galassie; Treasurer Laura Lawrence; Members-at-Large Erin Tracy and April Brown; Ethics Committee Chair Lynn Black

Next Meeting: May 5th at the SAFS Annual Meeting

Meeting called to order at 11:03am, meeting adjourned at 11:24 am

- Ethics Committee updates – Lynn Black
 - The ethics committee met virtually (Teams) on March 18th 2025 and a decision was reached that the agency handled the matter internally and the Ethics Board is requesting to dismiss the complaint
 - Allison motioned to dismiss and April second the motion. Any Opposed? None
 - Next steps:
 - ethics committee has completed their role
 - The secretary will receive the letter from the Ethics committee
 - 11:09 am Lynn Black left the meeting
 - President will notify complainant of the result
- Jacksonville
 - Will quorum be met?
 - Currently we have 75 attendees of which 28 are members at this time
 - Erin will receive the attendee list and crossreference for ABC certificates to ensure they get their ABC ribbon. Allison was given the ABC ribbons to take to the Annual Meeting
 - Does the planning committee need any help from the Board? Not at this time
- Open Floor
 - The President will be given official letter head to write the letter to the complainant
 - The letter will be written from the SAFS Executive Board

- It was decided that an e-mail from the President account with a PDF attachment is sufficient correspondence. Confirmed that the By-Laws do not require a paper letter to be mailed.
- Allison asked when 2025 Dues will go out. The information was provided to the webmaster who is currently on vacation. Hopefully the website will be flipped for 2025 dues at the beginning of April 14th week.
- Confirmed that the Board will be meeting on Monday night of the Annual meeting and voting on new members so that they will be voting members at the business meeting
 - 4/14/25 KMM edit: this requires a change to the Bylaws, which will be voted on during the Business Meeting. We should establish a quorum without new members this year, but have current and past Board members who have volunteered for phone votes, if needed.