



Prince George's County Government  
**Drug Analysis Laboratory (DAL) Forensic Chemist I**

<b>SALARY</b>	\$57,344.00 - \$141,700.00 Annually	<b>LOCATION</b>	Landover, MD
<b>JOB TYPE</b>	Probationary FT	<b>JOB NUMBER</b>	08844
<b>DEPARTMENT</b>	Police Department	<b>DIVISION</b>	BOI FSD DRUG SCTMNGR
<b>OPENING DATE</b>	10/11/2024	<b>CLOSING DATE</b>	11/22/2024 11:59 PM Eastern

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### Nature and Variety of Work



Come join our team!

Prince George's County Government provides a dynamic and inclusive workplace where employees can thrive, learn, and grow across its 30 diverse agencies, all dedicated to serving the County's residents with essential resources and services. Nestled just minutes away from Washington, DC, Prince George's County combines urban vibrancy with serene surroundings, offering an ideal setting to live, work, and enjoy life.

### We are Prince George's Proud!

The Prince George's County **Police Department** is currently seeking qualified applicants to fill a Drug Analysis Laboratory (DAL) Forensic Chemist 1, grade P20 position, in the Forensic Science Division Drug Analysis Laboratory.

#### About the Position

The incumbent is assigned to the Drug Analysis Laboratory where he/she conducts qualitative and quantitative chemical analyses, microscopic, chromatographic, and instrumental analyses of evidence submitted by law enforcement personnel. The analytical work involves contact with biohazards and exposure to chemical solvents and reagents. Employee will prepare summary findings and analytical reports and is required to appear as an expert witness in court. Work assignments require knowledge of Personnel Law, general orders and departmental rules regulations and ordinances and the ability to communicate well with others. Work is performed under the supervision of the Laboratory Manager.

#### About the Agency

The Prince George's County Police Department is the fourth largest law enforcement agency in Maryland, providing a full range of law enforcement services to County residents and business owners. Their mission is to work in partnership with citizens of Prince George's County towards providing a safe environment and enhancing the quality of life. Today, the Prince

George's County Police Department serves over 900,000 residents and has an authorized strength of 1800 officers and 300 civilians.

## Examples of Work

- Conducts complex scientific analysis to detect the presence of controlled substances and/or related materials by following procedures, standards, and regulations as established by law, accreditation, and the Police Department.
- Prepares and reviews technical reports on the findings and conclusions of forensic analysis.
- Receives training in forensic drug analysis in order to complete the Prince George's County Drug Analysis Laboratory Forensic Chemist training program, including court room testimony training.
- Completes the certification process as required by the Maryland Department of Health (MDH).
- Testifies in court as required and confers with and/or advises Police Officers and Attorneys on the forensic aspect of cases.
- Operates, cleans, and maintains laboratory equipment.
- Performs simple troubleshooting of instruments and contacts manufacturer for service/repairs.
- Follows laboratory safety protocols including the usage of appropriate personal protective equipment (PPE).
- Maintains current knowledge of departmental general orders, Forensic Science Division standard operating procedures, and the department's disciplinary manual, as they affect the internal disciplinary investigative process.
- Performs tasks not specifically listed in this job description but are within the general occupational category and responsibility typically associated with the employee's class of work willingly and properly.

## Qualifications

- Bachelor's degree from an accredited college or university in Chemistry, Forensic Science, or other Physical Science related field including at least twenty-four (24) semester hours in Chemistry.

**\*Transcripts must be attached in order verify eligibility.**

### **Preferred Qualifications:**

- Master's Degree in Chemistry, Forensic Science or other related field.
- Previous experience performing forensic analysis of controlled dangerous substances.
- Current certification as a chemist from the Maryland Department of Health.
- Knowledge of instrumental analysis using Gas Chromatography/Mass Spectrometry (GC/MS), Fourier Transform Infrared Spectroscopy (FTIR), and Liquid Chromatography/Mass Spectrometry (LC/MS).
- Previous experience testifying in court as an expert witness in the area of forensic drug analysis.

**EACH APPLICATION MUST INCLUDE INFORMATION THAT CLEARLY DEMONSTRATES THE ABOVE QUALIFICATIONS FOR THIS POSITION.**

## Additional Information

**Job Location:** 8801 Police Plaza Upper Marlboro, MD 20772

### **Work Environment:**

Forensic Chemists complete the majority of their work within laboratories and may also spend time in an administrative/office setting or court room.

### **Conditions of Employment: Upon selection, the candidate must:**

- Must become certified as a Chemist by the Maryland Department of Health during the first year. of employment.

- Pass a drug screening.
- Pass a background investigation.
- Possess and maintain a valid driver's license.
- Be willing to work assigned shift work (days/evenings/weekends/holidays).
- Meet all training and performance standards and demonstrate proficiency as required by the agency.
- Wear and use agency protective apparel and equipment in the performance of their assigned duties, if applicable.
- Essential employees are expected to report during standard or non-standard hours as operations necessitate, or during emergencies. Essential employees are expected to report or remain at work when other County employees are granted Administrative Leave.

**Accountability Statement:**

The Incumbent in this position is authorized to carry out those duties and responsibilities in accordance with established performance standards and is subject to reporting and justifying task outcomes to those above him/her in the Department's chain of command. The incumbent treats all information, administrative or operational, as strictly confidential, not to be disseminated in any form unless expressly authorized. Confidential information may not be discussed with other County employees (including individuals in the Police Department), except for work-related reasons, under terms and conditions of the Maryland Public Information Act.

**ONLY ONLINE APPLICATIONS WILL BE ACCEPTED**

**Eligibility to Work:** Under the Immigration Reform and Control Act of 1986, an employer is required to hire only U.S. citizens and lawfully authorized alien workers. Applicants who are selected for employment will be required to provide and verify authorization to work in the United States without sponsorship.

This employer participates in E-Verify and will provide the federal government with your Form I-9 information to confirm that you are authorized to work in the U.S., only after an offer has been accepted and the Form I-9 is completed. For information on E-Verify, or if you believe the County has violated its E-Verify responsibilities, please contact the Department of Homeland Security (DHS) at 888-897-7781 or visit their website at [dhs.gov/E-Verify](http://dhs.gov/E-Verify).

**INTERNAL APPLICANTS:** If you are a current Prince George's County Government employee and seeking a promotion, in accordance with Section 16-200 of the Personnel Law, you have the right to appeal a rejection rating within five (5) working days of receiving a rejection notice. Union employees should refer to their respective collective bargaining agreement and/or union representative for their grievance procedure.

***Prince George's County Government is an Equal Opportunity/Affirmative Action Employer Committed to Diversity and Inclusion in the Workplace***

**Agency**

Prince George's County Government

**Address**

1400 McCormick Drive, Suite 159

Largo, Maryland, 20774

**Phone**

301-883-6330

301-883-6330

**Website**

<http://www.princegeorgescountymd.gov/>

## Drug Analysis Laboratory (DAL) Forensic Chemist I Supplemental Questionnaire

### \*QUESTION 1

I acknowledge and understand the responses to the supplemental questions must reflect the information provided under the "Work Experience" section of the application. My responses will be used to determine whether or not I possess the minimum qualifications required for this position.

- Yes
- No

### \*QUESTION 2

What is your highest level of education?

- High School Diploma or G.E.D.
- Some College
- Associate's
- Bachelor's
- Master's
- Doctorate

### \*QUESTION 3

Identify which best describe your field of study?

- Chemistry
- Forensic Science
- Physical Science
- Other
- None of the above

### \*QUESTION 4

If you selected other to the previous question, please specify the field of study you completed your highest education. If your field of study was listed or you do not possess secondary education, please list N/A.

### \*QUESTION 5

Do you have at least twenty-four (24) semester hours in Chemistry and have attached transcripts to verify eligibility?

- Yes
- No

### \*QUESTION 6

Candidates **MUST** submit a transcript with their application to confirm the completion of twenty-four (24) credit hours in chemistry as stated in the minimum qualifications section of the job announcement. Please confirm you have included a copy of your transcript(s) in the employment application. Unofficial transcripts are acceptable at this time, if selected, official transcripts will be required at the start of employment. Applications which do not include transcripts will not be considered.

- I confirm that I have included a transcript with my employment application

I have not included a transcript with my employment application

**\*QUESTION 7**

**Do you have experience preparing and reviewing technical reports on the findings and conclusions of forensic analysis?**

- Yes  
 No

**\*QUESTION 8**

**Describe in detail your experience preparing and reviewing technical reports on the findings and conclusions of forensic analysis to include employer's Name(s) and date(s) of employment. All experience must be shown in the work experience section of the application.**

**\*QUESTION 9**

**Are you currently certified as a chemist through the Maryland Department of Health?**

- Yes  
 No

**\*QUESTION 10**

**Do you have experience in any of the following areas? Check all that apply.**

- Laboratory equipment operation/maintenance  
 Drug laboratory analysis  
 Court testimony  
 Laboratory accreditation  
 Scientific report preparation  
 None of the above

**\*QUESTION 11**

**Describe in detail your experience to include name of employer(s) and date(s) of employment. All experience must be shown in the work experience section of the application.**

**\*QUESTION 12**

**Are you a current Police Civilian Employee Association (PCEA) member?**

- Yes  
 No

**\*QUESTION 13**

**Are you willing and able to participate as an essential employee? Essential employees are expected to report during standard or non-standard hours as operations necessitate, or during emergencies. Essential employees are expected to report or remain at work when other County employees are granted Administrative Leave.**

- Yes  
 No

**\* Required Question**