

Southern Association of Forensic Scientists – Executive Board Meeting

Meeting Minutes

March 24, 2023

Present: President Kristen Fripp; President-Elect Allison Galassie; Secretary Karlie McManaman; Treasurer Tanja Kopp; Members-at-Large Laura Lawrence, Amanda Venable, April Brown, and Toni Broome; Immediate Past President Lynn Black

Next Meeting: April 24, 2023 (Annual Meeting)

Meeting called to Order at 2:05pm, meeting adjourned at 3:09pm

1. Nominations – reminder that we need nominations for Laura and Toni’s Board Member-at-Large positions and the President-Elect position.
 - Karlie will send email to request nominations, due at least two-weeks before meeting. Send to Lynn (Immediate Past President).
2. Removal of Members – Tanja has a large list of people who have not paid dues in 2+ years.
 - List of names sent to board members
 - Motion passed to remove all from membership lists
3. Bylaws Update – edited Bylaws are posted in Teams channel, as edited during last fall’s in-person meeting
 - Biggest change: reverting back to multiple levels of memberships (associate and regular) to give more people (e.g. technicians) a way to join
 - Board needs to review and provide feedback ASAP
 - Will send updated bylaws to membership to vote for approval prior to April’s meeting
4. 2023 Meeting Update
 - Broad range of workshops available this year
 - Registration so far is weird:
 - i. Low/no representation from some agencies who normally send 20-40 people
 - ii. People coming from all over the country, most are non-members
 - iii. Everyone is attending workshops, most are also attending the meeting.
 - The ANAB workshop is contracted – guaranteed 20 participants. We have almost 10 registered so far but if we cancel we may lose some of those participants for the rest of the meeting. The Board agrees to keep that workshop, even if short on participants, and cover the necessary funds.
5. Scholarship(s)- tracking down family members to make sure they are in support of memorial scholarships
6. Admin Rules Update – changes to tax document requirements, deadlines, sponsorships, elections, scholarships/awards
 - All Board members need to read over changes for accuracy and provide opinions on changes.
 - Bring back awards (new scientist, distinguished service, etc.) with meeting attendance perks to increase meeting participation?

- These don't have to be voted on, but it would be nice to update at the same time as the Bylaws.
7. Audit will be completed before annual meeting – Tara (audit chair) is in GBI Coastal Lab, Tanja and Kristen will help.