

## Southern Association of Forensic Scientists – Executive Board Meeting at 2023 Annual Meeting in Gulf Shores, AL

Meeting Minutes

April 24, 2023

*Present:* President Kristen Fripp; President-Elect Allison Galassie; Treasurer Tanja Kopp; Members-at-Large Laura Lawrence and Amanda Venable; Immediate Past President Lynn Black; Secretary Karlie McManaman (via Teams)

*Next Meeting:* TBD

Meeting called to order at 2:55pm, meeting adjourned at 3:31pm

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1. Approval from families to establish memorial scholarships
  - James W. Campbell Jr. Scholarship will be for one meeting registration
    - i. There will be an application process
    - ii. Awarded to associate member or new member applicant
    - iii. Nontransferable and must be used within two years
  - Lynn Henson Scholarship will be for one application and sitting fee for an ABC exam
    - i. There will be an application process
    - ii. Open to full members only
    - iii. Nontransferable and must be used within two years
  - Will start posting Ed Rhodes Scholarship (ABC) online again as well
2. Removal of Members – Tanja has a large list of people who have not paid dues in 2+ years
  - Everyone agreed to drop the full list
  - They will need to reapply if they want to join again
3. Will not have a quorum for Business Meeting – votes will have to be electronic after the meeting
  - New members: yes/no with optional comments
  - Board: vote for who you want in each position
  - Bylaws: yes/no, needs to stay up longer than member voting
4. Will update Admin Rules after the Bylaws are voted on (some changes to Admin Rules depend on approval of changes to Bylaws)
5. Tara, Audit Committee Chair, will be email summary to Tanja and Kristen before Thursday
6. Need to increase student involvement
  - Have TER committee (chaired by a member-at-large) work on contacting schools to promote SAFS and encourage meeting participation
  - Also need to revive social media committee, chaired by another member-at-large, could use student members on this committee
7. To try to improve attendance at future meetings (members and vendors):
  - This one is too far from an airport
  - Need to start promoting the meeting sooner (by September 1 each year), especially for vendors

- Give Helms-Briscoe a city, dates, and idea of how many attendees (100-125) and they will get proposals for us
    - i. In order to avoid ASCLD meeting again, schedule 2025 to first week of May, 2026 to end of April
    - ii. Try to stay within federal per diem for hotel
  - Potential sites:
    - i. 2025 – Jacksonville, FL
    - ii. 2026 – Greenville, SC
    - iii. 2027 – Louisville, KY
    - iv. 2028 – Savannah, GA
8. How to increase attendance at meeting part of the meeting
- Include a workshop with registration, or add a general workshop on Thursday (meeting day)
9. Need to figure out how to deal with cancellations from agencies that were invoiced but hadn't paid yet
- Nonrefundable deposit?
  - Charge by credit card or PO before registering people?
  - Think of other ideas for how to enforce cancellation policy if they don't pay up front