Southern Association of Forensic Scientists – Executive Board Meeting

Meeting Minutes

August 2, 2022

Present: President Kristen Fripp; President-Elect Allison Galassie; Secretary Karlie McManaman; Treasurer Tanja Kopp; Members-at-Large Laura Lawrence, Toni Broome, Amanda Venable, and April Brown; Immediate Past President Lynn Black

Next Meeting: TBD

Meeting called to Order @ 10:36am, meeting adjourned @11:47am

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1. Acceptance of Board Meeting Minutes (04.11.2022)
2. Treasurer's Report
   a. Main account = $47,361
   b. Other accounts = $1,422.71 and $1797.49
   c. CD = $13,938
3. Debit Card Status/Reimbursement - We were paying Cisco $15 for WebEx but it didn't update when the SunTrust became Truist so Kristen has been paying for it. She will be reimbursed and the auto-payment will go onto the new debit card.
4. Forendex - Agnes reached back out. Final agreement, stating that this is a donation and will be given as-is, was approved by the Board. We will hand everything over to them as soon as they sign the agreement.
   a. Donna Iula from Cayman reached out about Forensic Drug Review to see if they could stop financially supporting the website since it seems to be no longer be in use (she said she contacted Tanja because SAFS is also a sponsor). No one on the current Board knows anything about supporting or running this website and we do not contribute to it financially.
5. In-person Board Meeting – will schedule something this fall either at the hotel in Gulf Shores or possibly a more central location for the current Board members (Charlotte?).
6. ABC Update
   a. Recertification: packets have been reviewed and are now being assessed. Erin Tracy is the Appeals Chair now.
   b. Spring Newsletter went out earlier in the year. There will be a solicitation for content for the Fall Newsletter shortly.
   c. Erin is the TSM for 2 upcoming exam sittings
   d. Lots of ongoing discussion about future online examinations.
   e. Revamp of Drug exam is underway
   f. SAFS wants to promote the Ed Rhodes Scholarship – can post to the website now to award next month, then promote annually at the beginning of the year to be awarded each March. Kristen will get with Tiffany (Awards & Communication chair) to get this announced.
7. RAC Update – Kristen went as the SAFS rep at the virtual meeting in June. RAC Fund is $750/year paid by two agencies each year, rotating on a four-year basis. SAFS due to pay in 2024. Most of

the meeting was spent sharing meeting information between organizations (virtual vs in-person, fees, anything special about the meetings, etc.).

    a. We will offer a stipend of $750 to a member who wants to serve as our representative and attend the in-person meeting at AAFS. Will post to the website to recruit.

8. Annual Meeting Status (2023 and 2024)

    a. Kristen is program chair for 2023, Danny Kirkpatrick still agreed to help. April Brown, Erin Tracy, and Bob Ollis have all also volunteered to help.

    b. Newer Board members will also assist so that they become familiar with the meeting planning process in order to help plan future meetings.

    c. Need to start lining up workshop presenters now. Most are half days but full days are ok too, multi-day workshops are ok if they'll draw a big enough crowd.

    d. Need to find people in Gulf Shores to help with social aspect – the hotel is fairly isolated inside of a state park so "local" places might not be very local.

    e. Need to confirm that Diana is still interested in being program chair for 2024.

9. New Business

    a. Social media team – will discuss at in-person meeting this fall. Need to revive Facebook, Twitter, and/or Instagram accounts.

    b. Back-door changes to website: web-hosting server was moved to a new/faster machine. There's a new way for Officers to log into the web-browser for emails.

    c. Quarterly trainings for members – will discuss at in-person meeting this fall. Need to start brainstorming ideas: try to have 4/year, to include Chemistry, Biology, Chemistry/Toxicology, and General (Quality, ethics/bias, etc.)