

Southern Association of Forensic Scientists – Executive Board Meeting

Meeting Minutes

August 18, 2020

Present: President Lynn Black; President-Elect Kristen Fripp; Secretary Karlie McManaman; Treasurer Tanja Kopp; Members-at-Large Nicole Astor, Mike Healy, and Toni Broome; Immediate Past President Danny Kirkpatrick, Diana Williams

Next Meeting: TBD

Meeting called to Order @ 7:08pm, meeting adjourned @7:43pm

1. **Read and approve the last meeting minutes: May Business Meeting minutes approved**
2. **Treasurer report, Tanja:** primary account = \$48,362.96, secondary (Danny) = \$1,422.71, other meeting account (Diana) = \$1,797.49, ~\$14,000 in CD, PayPals = ~\$4,000 and ~\$8,000
3. **2022 meeting, Diana:** Nancy Ludwigsen volunteered to be vendor liaison again and April Brown volunteered to help her and learn the ropes. Drugs and Tox are well represented, still need chairs for Biology and Trace. ASTEE may want to join but would be with strict conditions. Lunch/breakfast area has moved to renovated bar/patio. Opening vendor registration soon.
4. **AAFS RAC representative replacement discussion:** Lynn will reach out to Velveda Harried (2019 applicant) to see if she's still interested. If not, will open to membership. AAFS member preferred but not required.
5. **Forendex, Kristen:** still haven't heard from Chris Matchett to see if they want it.
6. **Committees:** Audit, TER, and Communication & Awards all need chairs/volunteers. Tanja and Kristen will look through regular dues payers and recent meeting attendee lists to reach out to most active members.
7. **2023 meeting, Kristen:** Gulf Shores, AL. Not much planning currently – spaces still booked from 2021 plans. Kristen and Danny will tour soon.
8. **Other new business:**
 - a. **ABC, Mike:** Erin Tracy is doing well as new ABC rep. She is also handling private testing for Mississippi and North Carolina.
Karlie read update of ABC major takeaways from Erin (who took over for Des in March): sunseting Trace Evidence Exam 12/31/2022, new Biological Evidence Screening/Forensic DNA Analysis Exams – undecided if current Molecular Biology certificant will be able to convert, working on a new Foundational Knowledge

Examination (FKE) (we'll need to post official memo to our website when it's ready), ABC Board adding an Assistant Treasurer, recertification is still on-going and hopefully moving towards a percentage of packets being evaluated.

- b. We'll vote on changes to the Bylaws at the next meeting, then post revised Admin Rules to the website.
- c. Suggestion to make Business Meeting virtual at annual meeting – all agreed this is a good idea and should be feasible. Entire meeting will not be virtual.