



CIVIL SERVICE COMMISSION

**CITY OF COLUMBUS**  
invites applications for the position of:

## Forensic Scientist II (Vacancies)

**JOB TYPE:** Full-time  
**SALARY:** \$32.61 - \$50.90 Hourly  
**OPENING DATE:** 04/02/21  
**CLOSING DATE:** 04/15/21 11:59 PM

### DEFINITION:

The Public Safety Department wishes to fill two vacancies within the Columbus Division of Police Crime Laboratory. One position is in the Forensic Biology/DNA section and one position is in the Firearms section. Candidates must meet the minimum qualifications and possess specific qualifications related to the specialization section for which they are applying.

To see the knowledge, skills, and abilities needed to do this job, click [here](#).

All applications for this position will be forwarded to the department indicated above. For those candidates passing the application review step, the hiring process will include one or more interviews, a criminal background check, and a pre-employment drug test. For any position within the Division of Police, the hiring process will also include the completion of an extensive personal history questionnaire and a polygraph examination. The selection process can take as little as 3 weeks and up to 3 months.

Under direction, is responsible for performing fully skilled professional scientific analyses to examine, identify, and evaluate physical evidence; performs related duties as required.

### EXAMPLES OF WORK:

*(Any one position may not include all of the duties listed, nor do the examples cover all of the duties that may be performed.)*

Analyzes evidence and prepares technical reports on findings within the assigned forensic specialization (s), such as forensic biology (DNA), drug chemistry, firearms, questioned documents, and digital evidence;

Examines and analyzes evidence samples using a variety of techniques including microscopy, chemical color testing, extraction, infrared spectrophotometry, gas chromatography, and mass spectrometry to identify the presence of controlled substances or for other purposes;

Performs appropriate separation and extraction procedures to obtain material suitable for analysis;

Examines physical evidence for biological fluids, such as blood and semen, and performs DNA analyses;

Examines and compares firearms, bullets, and cartridges to identify similarities among and

between crime scene evidence and other obtained samples;

Examines and compares handwriting, typewriting, and printed matter with known writing and material to determine forgery from genuineness;

Analyzes digital and electronic evidence, including cell phones, computers, tablet computers, communication devices, social media websites, vehicle infotainment systems, home gaming systems, partially damaged or intact disks, and memory cards;

Analyzes videotapes and photographic images in analog and digital formats;

Testifies as expert witness in court;

Provides technical assistance at crime scenes as necessary;

Handles physical evidence according to chain of custody and laboratory procedures;

Formulates and implements training activities concerning laboratory procedures and analytical methods to police officers, prosecutors and community groups;

Reviews scientific literature, researches analytical methods, and implements improvements to testing procedures as required;

Performs, documents, and records required laboratory activities such as activities related to case analyses, reagent preparation and tracking, or maintenance, service, or calibration of instrumentation;

Performs related miscellaneous laboratory duties; maintains work areas;

May train other forensic scientists in the proper performance of professional scientific analyses;

May serve as a project leader by providing guidance, planning and reviewing work products.

## **MINIMUM QUALIFICATIONS:**

Possession of a bachelor's degree with significant coursework (21 semester or 32 quarter hours) in forensic science, chemistry, biology, computer science, computer forensics, or closely related field AND three (3) years of forensic laboratory or digital forensic analysis experience.

Substitution(s): A master's degree in forensic science, chemistry, biology, computer science, computer forensics, or closely related field may be substituted for one (1) year of the required experience. A doctorate degree in forensic science, chemistry, biology, computer science, computer forensics, or closely related field may be substituted for two (2) years of the required experience.

Specific knowledge, skills, or abilities related to the specialization(s) for which appointment is being made may be required for some positions and will be incorporated in the job postings, as appropriate.

## **TEST/JOB CONTACT INFORMATION:**

Recruitment #: 21-1912-V1  
Employment Type: Full-Time (Regular)

Should you have questions regarding this vacancy, please contact:

Amy Van Pelt

Public Safety Department  
Police Division  
120 Marconi Blvd., 7th Floor  
Columbus, Ohio 43215  
Phone: (614) 645-4660  
Email: [avanpelt@columbuspolice.org](mailto:avanpelt@columbuspolice.org)

***The City of Columbus is an Equal Opportunity Employer***

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.columbus.gov/civilservice>

Position #21-1912-V1  
FORENSIC SCIENTIST II (VACANCIES)  
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77 N. Front Street, Suite 330  
Columbus, OH 43215  
(614) 645-8300

[meccard1@columbus.gov](mailto:meccard1@columbus.gov)

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