

## **Southern Association of Forensic Scientists – Executive Board Meeting**

### Meeting Minutes

*May 1, 2019*

*Present:* Desiree Reid, President; Tanja Kopp, Treasurer (via phone); Kristen Fripp, Secretary; Board Members-at-Large: Nicole Astor, Danny Kirkpatrick, Lynn Black, Mike Healy (via phone), Karlie McManaman, Diana Williams (via phone), Tiffany Vinson (via phone)

*Next meeting:* TBD

Meeting called to Order @ 6:05 pm, Meeting adjourned @ 7:31 pm

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#### **I. Membership Committee**

New members will be voted on during business meeting

#### **II. Ethics Committee**

No report

#### **III. Nominations Committee**

Nicole Astor, Karlie McManaman, and Mike Healy are all up for re-election (at large Board)  
Lynn Black will be nominated for president-elect

#### **IV. Training, Education and Research Committee**

Information will be read at business meeting

#### **V. ABC Report (Mike Healy)**

Webex meetings in place of face-to-face as accreditation is proving more costly than anticipated; ABC will make Treasurer position a contact position; Desiree is off ABC Board in 2021 (term limits)

#### **VI. Minutes (Kristen Fripp)**

All approved (Desiree, second by Diana) – unanimous approval by board

#### **VII. Treasurer Report (Tanja Kopp)**

\$20170.03 in main account. ~\$73996 in 2019 meeting account. \$ 2267.00 in 2020 account.

#### **VIII. SAFS Annual Meetings 2019-2020**

2019 (Danny Kirkpatrick): ~140 attendees, lunch with full day workshop; Tiffany thanked everyone for working on it. Meeting has goal of \$25K profit (to cover losses in previous years)

2020 (Diana Williams and Desiree Reid): SAFS, SWAFS, MWAFS joint meeting; program digital only; printed only upon request; up against ISHI so could see decrease in biology participation;

Agilent, Thermo Fisher, and Cayman have agreed to hold workshops; patterned after Orlando: M-workshops, Thurs: plenary and business meetings; student posters Agilent will supply bags; possible plenary: Wayne Williams, Pulse Nighclub; Special Topics: Arbinger Institute  
communication: courtroom generational – choices will be influenced by costs

#### **IX. Audit Committee (Lynn Black)**

Money from last meeting – all good; Had not completed 2019 audit

#### **X. Open Discussion**

Old business: administrative rules still in progress

New business: discussion about meeting cancellation policy; look at what other organizations are doing (>30 days out 100%, 15-30 days prior 50%, <15 prior 0%) Discussion that no refunds will be given for cancellation <15 days from start of meeting; another option is to keep small portion for administrative costs will processing (cancellation within regular registration period is 20% fee and cancellation within every registration period is a 10% fee (of total cost)